Customs & Excise
Operational Centre of
Excellence

SARS
South African Revenue Service

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Office
Pretoria

Enquiries
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Date
2018/05/11

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EXTERNAL STAKEHOLDERS

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Dear Customs client

UPDATE ON GO-LIVE OF CSK

As mentioned in our correspondence on 8 May 2018, the Customs Sufficient Knowledge (CSK) assessment process will go live for selected client types as from tonight.

The initial rollout of CSK will be for the following CCA registration and licensing client types only: Local Road carriers, Own Goods Carriers: Road, Local Road Couriers, General Customs brokers, Courier Customs Brokers and Registered Agents: Road Carriers (non-local).

The system will go live overnight, so it will only be possible to commence with the CSK nomination and booking process from **Monday 14 May**. Clients may access the CSK application via the SARS eFiling system: http://www.sarsefiling.co.za/.

As mentioned previously, the test will be taken at various SARS venues around the country. However, in the early phase, SARS will enable limited test venues and will be extending venue schedules according to a phased roll-out plan. When clients go on the CSK application via eFiling to nominate and book, the schedule will indicate which venues are available on which dates and at what time.

Initially, each company/legal entity will only be able to nominate a maximum of two employees to write the test.

Once the system has rolled out, clients can log onto eFiling if they wish to nominate someone to write the test on their behalf (they will do this by going to Organisation>Customs Registration>Customs Sufficient Knowledge) and they will have the following view on eFiling.

SARS e**FILING**

| USER | ORGANISATIONS | RETURNS | CUSTOMS | DUTIES & LEVIES | SERVICES | TAX STATUS | CONTACT | LOGOUT | Taxpayer List: |

Organisation

SARS Registered Details

Admin Reports

Rights Groups

Customs Registration

Customs Sufficient Knowledge

Special Links

Customs Sufficient Knowledge

By clicking on the Continue button, you will be redirected to the Customs Sufficient Knowledge portal. Below are the fun... be performed:

• Register a new case.
• Update an existing case.

Click Continue to access the CSK portal.

Should you have any further queries, please contact the SARS eFiling Call Centre on 0800-00-7277.

[Continue]

The above display indicates the addition of the "Customs Registration Tab" which enables the trader (administrator of the company's eFiling profile) to commence with registration on the CSK module and subsequent nomination of the person(s) who will take the CSK test.

For clients that have an "individual" profile and not an "organisation" profile on eFiling, it is important that you switch over to the organisation profile in order to commence with the CSK registration and nomination process (go to User>Website profile>Organisation)

Once an individual (employee) is nominated, they need to log in to eFiling to accept the nomination (which they do on their Individual eFiling profile). They then go to Home>Customs Registration>Customs Sufficient Knowledge>View Nominations. Click on the link below for more info on the CSK registration and nomination process.

Once an employee has booked for a test, a One-Time Pin (OTP) will be sent to the person nominated to write the test. Please ensure that the nominated person brings the OTP, their ID and a hard copy of the Customs Control Act along with them on the day of the test. Those writing the test should arrive at the venue at least 30 minutes prior to the exam time to allow a SARS representative to conclude an authentication process before granting them access to the testing venue.

For more information you can go to the SARS website > Customs & Excise > New Customs Legislation Update > CSK or click here: CSK. If you have any questions, please mail us on NewCustomsActs@sars.gov.za.

Thank you for your support.

Sincerely

BEYERS THERON

EXECUTIVE: CUSTOMS & EXCISE CENTRE OF EXCELLENCE