

**Office**  
Pretoria

**Enquiries**  
Theo Colesky

**Telephone**  
(012) 422-6990

**Facsimile**  
N/A

**Room**  
Block G

**Reference**

**Date**  
24 January 2017

## External Stakeholders

## South African Revenue Service

Pretoria Head Office  
299 Bronkhorst Street,  
Nieuw Muckleneuk, 0181  
Private Bag X923, Pretoria, 0001  
SARS online: [www.sars.gov.za](http://www.sars.gov.za)  
Telephone (012) 422 4000

## QUERIES ON SUBMITTED APPLICATIONS FOR TARIFF DETERMINATIONS

In order to deal with the increased number of queries at head office on submitted applications for tariff determinations a dedicated email address has been created. This email address, [TDNquery@sars.gov.za](mailto:TDNquery@sars.gov.za) should be used by clients to query the status of a submitted application.

It would be appreciated if the following could be adhered to:

- Please allow for at least two months after submission at the branch before following up on a submitted application.
- Only one query per email should be submitted. In other words, three queries would require three separate emails.
- The “subject” field of the email should only contain the reference number of the relevant application allocated by the branch where the application was submitted, i.e. CTN 456/2017. Please ensure that this reference number is captured as per the example.
- Do not copy other SARS staff members in these emails.

Yours sincerely,



**Penny Bologo**

**Acting GE: Customs & Excise Strategy & Legal Policy**