



ANNEXURE A2: BIDDER TECHNICAL COMPLIANCE CHECKLIST

BIDDERS NAME: _____

Example of how to complete the compliance checklist:

Section No.	Technical Criteria	Compliant	Partially Compliant	Non - Compliant	Reference page in Proposal	Comments
8.3.1	Summary of the bidder's experience in implementation	✓	EXAMPLE		Pg.	
8.3.2	Detailed approach on how the project will be executed			✓	Pg.	Bidder to state reason for partial compliance
8.3.3	Provide a 1-2 page resume and certificates of each resource			✓	Pg.	Bidder to state reason for non-compliance

Please refer to section 9 to complete this form. The form must be submitted in File 1, Exhibit 2

No.	Technical Evaluation Criterion	Compliant	Partially Compliant	Non-Compliant	Reference page in Proposal	Comments
1.	Company Profile and Resources					
1.1	The bidder has information on: <ul style="list-style-type: none">Organogram for the Media Monitoring and Analysis Unit; andYears of experience in rendering Media Monitoring and Analysis Services					
1.2	The bidder has information on the number of key personnel that are being recommended to SARS and level of expertise, their responsibilities, qualifications and competencies relevant to the scope of work					
1.3	The bidder has provided full contact details (landline, cell phone and email address) of the key contact person / key Account Manager who will be assigned to SARS, including his/her role and responsibilities including a CV detailing the relevant experience					

No.	Technical Evaluation Criterion	Compliant	Partially Compliant	Non-Compliant	Reference page in Proposal	Comments
2.	Experience and Capability					
2.1	The bidder has provided information on experience and capability and completed Annexure A3 a schedule of bidder's experience and provided information on operational capability to execute an all-inclusive package of media monitoring as specified in the SARS scope of work					
3.	Data Analysis and Reporting					
3.1	The bidder has provided information on data analysis and reporting					
4.	Technical Support					
4.1	The bidder has provided information on technical support					